



Proudly Serving Rural Routt County \* City of Steamboat Springs \* Town of Hayden \* Town of Oak Creek \* Town of Yampa \* Routt County School Districts

## Notice of Incomplete Application

**Permit Application Number: PRAB231069**

**Property Address:**

August 25, 2023

Dear Applicant,

A permit application has been received by this office on August 21, 2023. The following required items are outstanding:

- Structural Plans - Engineered and Stamped Foundation Plans are required for Commercial Buildings.
- Architectural Plans - Submit Architectural Plans ONLY as ONE PDF. These plans must show existing/proposed grade, and Peak height of proposed structure on exterior elevations.

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete.

Should you require further information, please do not hesitate to contact me.

Thank you,

Nick Neiberger

*Permit Tech*

(970) 870-5335

nneiberger@co.routt.co.us

Building Services