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## Notice of Incomplete Application

**Permit Application Number: PRSF240611**

**Property Address:**

June 14, 2024

Dear Applicant,

A permit application has been received by this office on June 13, 2024. The following required items are outstanding:

- Structural Plans - Please submit Structural Plans ONLY as ONE PDF titled "Structural Plans."
- Photos - No additional documentation required at this time.
- Construction Specifications - No additional documentation required at this time.
- MEP Plans - No additional documentation required at this time.
- Heat Load Calculations - Required as a DEFERRED SUBMITTAL ITEM.
- Civil Plans - No additional documentation required at this time.
- Landscape plan - No additional documentation required at this time.
- Utility Plan - No additional documentation required at this time.
- Architectural Plans - Please submit Architectural Plans ONLY as ONE PDF titled "Architectural Plans."  
NOTE: Architectural Plans reference incorrect NEC Code Year. Please review Plans for Code Compliance with 2023 NEC. Plans will also need to include the following codes: RCRBD adopted 2021 IWUIC, and 2023 State of Colorado Model Electric and Solar Ready Code. Elevations should show existing and proposed grades.
- Other / Miscellaneous - Approval letter from SPOA to build dwelling

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete.

Should you require further information, please do not hesitate to contact me.

Thank you,

Nick Neiberger

*Permit Tech*

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Building Services