



## ROAD & BRIDGE

136 6<sup>th</sup> Street, Ste 103  
Steamboat Springs, CO 80487  
970-879-0831

PERMIT NO. \_\_\_\_\_

### NOTICE OF INTENT TO CONDUCT A SPECIAL EVENT OR PUBLIC FUNCTION ON PUBLIC R.O.W.

**ALL FIELDS ON THIS FORM MUST BE COMPLETED IN ORDER FOR FORM TO BE DEEMED  
COMPLETE AND PROCESSED.**

Completed forms need to be received by our office four (4) weeks prior to event for processing. A Special Event Permit is required for any organized event in the County ROW. One permit maybe submitted for mutli-day or recurring events with the same or similar routes with all dates listed.

ORGANIZATION SBT Holdings, LLC NOTICE DATE 9/25/2024

AUTHORIZED AGENT Micah Rice TITLE Race Director

OFFICE PHONE \_\_\_\_\_ CELL 719-231-9390 EMAIL micah@sbtgrvl.com

MAILING ADDRESS c/o Amy Charity, 1339 Saratoga Ave. CITY: Steamboat Springs

STATE CO ZIP 80487

EVENT NAME SBT GRVL

EVENT DATE (S) June 28-29, 2025 DURATION:(Time)FROM: 6:15amTO: 8:30pm

EVENT DESCRIPTION: SBT GRVL is a gravel cycling event utilizing roads in Steamboat Springs and Routt County. Saturday will be a casual fun ride with 1800 riders starting and finishing in Steamboat Springs and Sunday will be a Circuit Race south of Hayden with a cap of 750 riders.

\*PROPOSED ROUTE: Please see attached maps

**Event - Will Not** block or restrict travel lanes except for Yampa St. downtown (permit submitted to city) on Saturday. Sunday's race will have rolling enclosures outlined in attached document.

\*PROPOSED DETOUR: Lincoln St. instead of Yampa St.

Will animals or unique vehicles, items, or substances be used in the event? NO

## RULES OF THE ROAD

All participants must read and be aware of the following rules:

### **OBEY TRAFFIC LAWS, SIGNS AND SIGNALS**

Bicyclists have all rights and duties applicable to the driver of any other vehicle and can be penalized for violating traffic laws.

### **RIDE SINGLE FILE**

Ride two abreast only when you are not impeding traffic (front or rear) or when all cyclists are on the shoulder. On curving canyon roads, play it safe and ride single file. As prescribed per Routt County Permit, Sunday's event will have law enforcement protected rolling enclosures.

## REQUIRED INFORMATION

1. A map or diagram of the route, showing all control points, aid stations or other items in the ROW and any detours. A map of parking location(s) and number of spaces proposed for participants
2. A certificate of insurance naming Routt County
3. A Method of Handling Traffic (MHT) must be included with this permit application. The MHT shall include:
  - x A description of all road/lane/major intersection closures.
  - x A map showing location of traffic signs, flaggers, and other traffic control.
  - x Time frame for the closures.
  - x # of personnel involved with controlling closures (flaggers/marshals)
  - x Primary contact during closures (this may be the Traffic Control Supervisor)
  - x If primary or paved roads are utilized, certified paid traffic control or police is required
4. If event has subcontracted traffic control, please submit with this application: name of company and contact of traffic control supervisor (TCS) for event including TCS's cell phone number.

## EVENT COORDINATOR

Phone # Office \_\_\_\_\_ Cell 719-231-9390 Email micah@sbtgrvl.com

Signature Micah Rice Print: Micah Rice Date 9/25/2024

## PUBLIC AGENCIES NOTIFIED

Applicant must acquire the following Signatures **prior** to submitting to R&B for approval for all events with more than 20 people and **ALL** events that block travel lanes.

STATE PATROL: Name \_\_\_\_\_ Date \_\_\_\_\_

SHERIFF'S DEPT: Name \_\_\_\_\_ Date \_\_\_\_\_

FIRE DEPT: Name \_\_\_\_\_ Date \_\_\_\_\_

**ADJACENT PROPERTY OWNER NOTIFICATION:** The applicant is responsible for coordination and notification with adjacent property owners prior to the event.

Return to: *Routt County Road & Bridge  
Tony Brown Project Manager  
Phone: 970-870-5344  
E-mail: [tbrown@co.routt.co.us](mailto:tbrown@co.routt.co.us)*

## ROAD AND BRIDGE APPROVAL

R&B COORDINATOR: \_\_\_\_\_ Date \_\_\_\_\_