



Proudly Serving Rural Routt County \* City of Steamboat Springs \* Town of Hayden \* Town of Oak Creek \* Town of Yampa \* Routt County School Districts

## 15-Day Final Permit Expiration Notice

**Date:** October 17, 2024

**Subject Property Address:** 30275 STATE HIGHWAY 131, ROUTT, CO 80487

**Parcel ID:** 108200202

**Permit Number:** PREL210309

**Permit Expiration Date:** 29 Sep 2024

**Permit Type:** Electrical

**Permit Application Type:** Electrical

**Applicant Name:** CENTRAL ELECTRIC, LLC

**Owner Name:** HEAD, BENJAMIN & KRISTIN (JT)

2778 KEYSTONE DR

EVERGREEN, CO 80439

We have previously sent you a 30-day notice that your Permit was going to expire, this letter is being sent to make you aware your Permit has now expired. This letter is the final warning letter informing you that your Permit has now Expired and you have failed to contact us to either complete Option 1, 2, or 3 listed below. If we do not hear back from within the next 15-days we will have to move forward with Legal Action, and you will then receive a Notice of Violation for not closing out your Permit and you're completing all work listed under the permit.

**Option 1:** If all work has been completed, then more than likely you're receiving this letter because you did not schedule and complete a Final Inspection for this permit. Please call our office at 970-870-5566 to schedule the final inspection so we can ensure the work was completed properly and then close out your permit and provide you a certificate of completion or occupancy prior to the expiration date of this permit.

**Option 2:** If you need more time to complete the scope of work under this Permit Application, the Routt County Regional Building Department can review your request and consider providing your Permit Renewal to extend your permit for one additional year beyond your expiration date so you can complete all remaining work. We have a Permit Renewal Fee that typically cost \$46.15 to extend your permit, but this must be reviewed based on what work is left to complete. Please contact our office at 970-870-5566 if you want to request a permit renewal and extension.

**Option 3:** Please contact us directly if neither option above will work and you're unable to complete the scope of work under the Permit Application due to unforeseen reasons, we will take the time to review your project and work completed to date to see if other options are possible to close out the permit and cancel portions of the work left uncompleted that do not pose a serious life safety concern.

**ROUTT County Regional Building Department**

136 6th Street, Ste 201, Steamboat Springs, CO 80487 PH: 970-870-5566 Fax 970-870-5489 Email: [Building@co.routt.co.us](mailto:Building@co.routt.co.us)

**Section R105.5 Expiration**, is amended to read as follows: All building permits shall automatically expire three years from the date of issuance and no further work on the project for which the permit was issued shall be done unless a renewal permit is requested in writing and approved prior to the expiration date of the original permit. A renewal permit request shall be submitted in writing and justifiable cause demonstrated. Upon review of the request and after an on-site inspection is completed, the Routt County Regional Building Department may authorize or deny the renewal permit request.

The Routt County Regional Building Department is obligated to take further legal action against the owner(s) of this property to gain compliance if we do not hear back from you within 15-days. We greatly appreciate you time and consideration in reading this letter, please feel free to contact our staff and Department at 970-870-5566 so we can assist with any questions or an extension request, or you email us at [building@co.routt.co.us](mailto:building@co.routt.co.us)

Sincerely,

Routt County Regional Building Department  
970-870-5566  
[building@co.routt.co.us](mailto:building@co.routt.co.us)

**ROUTT County Regional Building Department**

136 6th Street, Ste 201, Steamboat Springs, CO 80487 PH: 970-870-5566 Fax 970-870-5489 Email: [Building@co.routt.co.us](mailto:Building@co.routt.co.us)