

April 30, 2025

CHANGE OF ADDRESS NOTIFICATION

Dear Property Owner,

The Routt County GIS Department is responsible for assigning and maintaining the physical addressing in unincorporated Routt County. It has come to our attention that due to an driveway access modification of a neighboring property, the address in use is out of sequence and needs to be corrected. Due to the correction occurring during the preliminary building process of your property, minimal records should need to be modified to reflect the change. Address corrections are required to be in compliance with the Routt County Addressing Requirements to ensure emergency responders are able to efficiently locate your property in the event of an emergency.

The official address for your property is below. **This change will take effect immediately.** The previous address will no longer be recognized.

ASSIGNED ADDRESS:

24600 CREEK RANCH ROAD

Current Owner: SHANLEY, MATTHEW T & CONNIE JO W (JT)

Parcel ID #: 211700006

Legal Description: LOT 6 CREEK RANCH LPSE - BUILDING ENVELOPE REMOVAL (PLAT REC 851452)

Previous Address: 24660 CREEK RANCH ROAD

Please confirm this address with your telephone service provider to ensure that the e911 system can help emergency responders locate your home in the event of an emergency. We also encourage you to contact the US Postal Service and any utility company, insurance, or other agencies which may need to hold your physical address on file and notify them of your correct address.

To be alerted about emergencies in your area, please update your address information at www.RouttCountyAlerts.com. This system enables us to provide you with critical information quickly in a variety of situations, such as severe weather, unexpected road closures, missing persons and evacuations of buildings or neighborhoods.

Please refer to the following excerpt from the Routt County 'Road Addressing, Naming and Signing Policy' when considering address number signage for your home/business.

Address Number Signage:

All residences and businesses shall display address numbers or characters which identify the property address and are plainly visible and legible from the street or road fronting the property.

- A. Numbers shall be displayed clearly from the road at all times. Consideration should be made in regard to visibility to seasonal changes, landscaping, daylight and evening lighting. For buildings which are not visible from the street or located more than 50 feet from the shoulder or the curb of the street, address characters shall be affixed to a free-standing sign or post located adjacent to the road on which the property is addressed. This sign or post shall be located 25 feet or less from the shoulder or curb of the road at the point of access. The post shall be a minimum of five feet in height from the ground and not exceed 7 feet. Numbers may be placed vertically and read from top to bottom if a post is used, or the numbers may be placed horizontally on a sign affixed to the post. All address characters shall be of a color and/or material that contrasts with the background on which they are mounted; however, Routt County recommends the use of reflective numbers or characters to enhance visibility at night. All address characters and numbers shall be at least 4 inches in height unless they are reflective in which case they may be as small as 3 inches in height.
- B. Addresses shall be posted prior to construction of a new building or as soon as the address is issued by the GIS Department. Failure to display the address of new buildings pursuant to this section will be grounds for withholding issuance of a Certificate of Occupancy by the Routt County Building Department. In addition, the Building Department may refuse to make inspections if the address of the property is not displayed pursuant to these Regulations.
- C. It shall be the responsibility of the owner of a Buildable Lot to maintain address signage pursuant to these Regulations.
- D. Please update all of your records to indicate your new address.

If you have any questions or need additional information regarding this address, please contact Routt County GIS using the contact information below.

Sincerely,

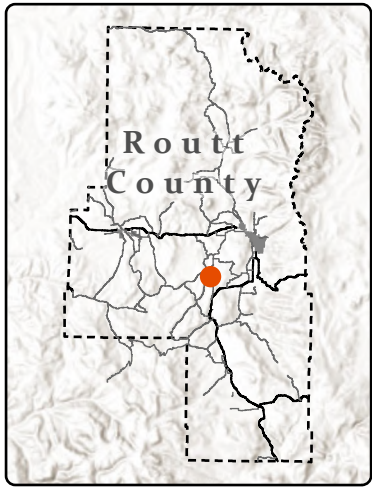
Lauren Wade

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Routt County GIS

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ASSIGNED ADDRESS:
24600 CREEK RANCH RD

RETIRED ADDRESS:
24660 CREEK RANCH RD

-  New Address
-  Parcels Impacted
-  Parcels



0 15 30 60
Meters



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