



Proudly Serving Rural Routt County * City of Steamboat Springs * Town of Hayden * Town of Oak Creek * Town of Yampa * Routt County School Districts

Notice of Incomplete Application

RE: Application Number PRRN220338

Dear Applicant,

A permit application has been received by this office on April 07, 2022. The following required items are outstanding:

- Structural Plans - No additional comments
- Construction Specifications - Please upload supporting documents for Outdoor Enclosures, Generator, Propane Tank, and any other equipment being used for this project.
- MEP Plans - Please upload MEP plans.
- Heat Load Calculations - No additional comments
- Homeowner Agreement Form - No additional comments
- Architectural Plans - No additional comments

Please upload the required items or documents we are requesting above to the CityView Portal under your permit number. At this time we cannot start the Plan Review process of your application because it's deemed incomplete, once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete. We appreciate your time in advance on uploading these required items.

Should you require further information, please do not hesitate to contact me.

Yours truly,

Nick Neiberger

Permit Tech

(970) 870-5335

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Building Services