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## Notice of Incomplete Application

**Permit Application Number: PRAD220504**

**Property Address:** 33790 SKY VALLEY DR, UNIT:B, ROUTT, CO 80487

May 10, 2022

Dear Applicant,

A permit application has been received by this office on May 10, 2022. The following required items are outstanding:

- Construction Specifications - No additional comments
- MEP Plans - No additional comments
- Heat Load Calculations - May be required as a deferred submittal
- Utility Plan - No additional comments
- Soil Report - Please submit a Soil Report. Can be the same soil report for the house/original permit.
- Homeowner Agreement Form - Please submit a completed Homeowner Agreement Form and Homeowners Insurance

Please upload the required items or documents requested above to the CityView Portal under your permit number. Once we receive the required submittal items we will then begin the Plan Review process. Permit applications become void after 180-days if left incomplete.

Should you require further information, please do not hesitate to contact me.

Thank you,

Nick Neiberger  
*Permit Tech*  
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Building Services