

July 26, 2023

clay hockel  
93525 Us Highway 71  
Windom, MN 56101

**From:** Alan Goldich

**Re:** PL20230055, Special Use Permit, TSA SUP Amendment


We reviewed the application for completeness on July 26, 2023. The following is not a thorough review, but a list of the deficiencies we noted by which we deemed the application incomplete.

**Missing Submittal Requirements:**

- Proof of Ownership - Deed or Property Record Card
  - Please include this for all properties that are being used.
  - Please include all leases in place.
  - Please provide a list of Parcel Identification Numbers (PINs) for all parcels being used.
- Statement of Authority for C&B Holdings
- Submittal Checklist signed by the applicant.
- Elevation Drawings of the metal structure
- Evidence of recording of a corrected Acknowledgement of Merger of Title

The applications shall only be considered complete when all of the above information is submitted. The review of the application will not begin until the application is considered complete.

Sincerely,



Alan Goldich, Senior Planner  
Routt County Planning Department