

August 13, 2024

A and O LLC, dba Berlet Roofing
P.O. BOX 774000 #81
STEAMBOAT SPGS, CO 80477

From: Alan Goldich

Re: PL20240057, Site Plan Review, Single Family residence attached garage

We reviewed the application for completeness on August 13, 2024. The following is not a thorough review, but a list of the deficiencies we noted by which we deemed the application incomplete.

Missing Submittal Requirements:

- Vicinity Map
- Written Narrative – Please see the attached submittal checklist for the items that need to be included in the narrative.
- Existing Conditions
- Submittal Checklist & Property Owner Statement of Approval
- Floor Plans
- Fees – These have been marked as payable and can be paid at your earliest convenience.

The applications shall only be considered complete when all of the above information is submitted. The review of the application will not begin until the application is considered complete.

Sincerely,



Alan Goldich, Senior Planner
Routt County Planning Department