

August 26, 2024

A and O LLC, dba Berlet Roofing  
P.O. BOX 774000 #81  
STEAMBOAT SPGS, CO 80477

**From:** Alan Goldich

Re: PL20240057, Site Plan Review, Single Family residence attached garage

We reviewed the application for completeness on August 26, 2024. The following is not a thorough review, but a list of the deficiencies we noted by which we deemed the application incomplete.

**Missing Submittal Requirements:**

- Submittal Checklist & Property Owner Statement of Approval

The applications shall only be considered complete when all of the above information is submitted. The review of the application will not begin until the application is considered complete.

Sincerely,



Alan Goldich, Senior Planner  
Routt County Planning Department