



OFFICE USE	Presubmittal Code _____
	Planner Initials _____
	Identifier _____

**SUBMITTAL CHECKLIST
 AMENDMENT—ZONING (MAP OR TEXT)**

This checklist shall be completed by the staff planner at the pre-application meeting and must be submitted online. Failure to submit all required information may delay the review of the application.

Project Type Zoning Change Planning Type _____

MAP AMENDMENT (REZONING)

- Application fee \$1,200
- Proof of ownership: Deed or Assessor's Property Record Card
- Statement of Authority, if required
- Vicinity map
- Existing conditions map of subject site illustrating existing improvements, geologic hazards/characteristics, steep slopes (>30%), water bodies, soils, vegetation, wildfire hazards, and critical wildlife habitat
- Boundary survey (certified by Registered Land Surveyor)
- Written narrative/detailed response to the standards of Section 4.30 of the Routt County Unified Development Code "UDC". The petition must show that all of the following exist:
 - The rezoning is consistent with the Future Land Use Map, if applicable, and furthers the intent of the Routt County Master Plan.
 - The area subject to the rezoning includes geological, physiological and other environmental conditions compatible with the characteristics of the zone districts requested.
 - Where the rezoning would result in an increase in allowable residential, commercial, or industrial density, adequate facilities such as roads, water, sanitation, fire protection, emergency services, and public utilities are available to serve the area at the proposed maximum density.
 - One of the following conditions applies to the property for which the rezoning is requested:
 - ◇ The existing zone district is inconsistent with the policies and goals of the Master Plan and any applicable Sub-Area Plans;
 - ◇ The area has changed or is changing to such a degree that it is in the public interest to encourage new uses and/or density in the area;
 - ◇ The proposed rezoning is necessary in order to provide land for a demonstrated community need; or
 - ◇ The existing classification on the Official Zoning Map is in error.
- Additional information as required by Planning Director _____

TEXT AMENDMENT

- Written description of the proposed amendment to the text of the Routt County Unified Development Code, the purpose of the request, and how the proposed amendment will further the goals of the Routt County Master Plan and any applicable sub-area plan
- Any information or documents supporting the need for the request, if available

Owner Signature(s)

I consent to this application being submitted and that all information contained within is true and correct to the best of my knowledge.

 Owner's Signature

 Print/type name of owner

 Owner's Signature

 Print/type name of owner