

January 10, 2025

Merrilee Ellis
PO Box 185
Toponas, CO 80479

From: Alan Goldich

Re: PL20250001, Conditional Use Permit, Guided Hunting Operation

We reviewed the application for completeness on January 10, 2025. The following is not a thorough review, but a list of the deficiencies we noted by which we deemed the application incomplete.

Missing Submittal Requirements:

- Statement of Authority - This submitted document does not grant Merilee S. Ellis the authority to apply for permits. Please submit another document granting Ms. Ellis the ability to sign the permit application on behalf of Coberly Creek Ranch, LLLP
- Mitigation Plan - Chapter 3 Section 1 contains 3.1-3.10. Please revise your mitigation plan to address all of these.
- Employee Housing Plan - Please include in your narrative where and how your employees are housed.

The applications shall only be considered complete when all of the above information is submitted. The review of the application will not begin until the application is considered complete.

Sincerely,



Alan Goldich, Senior Planner
Routt County Planning Department