

February 14, 2025

Walter Magill
1769 Brome Drive
Steamboat Springs, CO 80487

From: Alan Goldich

Re: PL20250017, Variance, Lot 8, Moonhill Meadows Adjustment

We reviewed the application for completeness on February 14, 2025. The following is not a thorough review, but a list of the deficiencies we noted by which we deemed the application incomplete.

Missing Submittal Requirements:

- Written Narrative
 - The bolded sentence (last sentence) in the background section must be removed. Planning is not requiring this.
 - Please modify your response to criteria 4 to make it clear that this *“only became an issue after the barn **constructed in 2004** was noted as constructed on the neighboring property.”*
- The fees are now payable through the City View Portal. Please pay at your earliest convenience.

The applications shall only be considered complete when all of the above information is submitted. The review of the application will not begin until the application is considered complete.

Sincerely,



Alan Goldich, Senior Planner
Routt County Planning Department