



# TOWN OF OAK CREEK

P.O. Box 128 • Oak Creek, Colorado 80467 • (970) 736-2422

March 30, 2016

Chris Brookshire  
Routt County Planning Department  
PO Box 773749  
Steamboat Springs, CO 80477

via e-mail [cbrookshire@co.routt.co.us](mailto:cbrookshire@co.routt.co.us)

RE: Activity #TPL-16-12  
Routt County District 1 Shop  
24500 County Road 27, Oak Creek

Dear Chris:

The Routt County Planning Department recently forwarded a Referral Agency Notice of Application regarding the above referenced matter. The Town of Oak Creek (Town) supplies out-of-district municipal water and sewer to the County Shop building which is located in the unincorporated area adjacent to Oak Creek.

We have the following comments, concerns or requirements on the upcoming expansion of the County Shop building:

1. A water meter, cross connection/backflow prevention and water shut-off is required to be installed on the water service line in conformance with Town specifications. These must be located within a meter pit inside the Town municipal limits or as may be allowed otherwise, e.g. inside the building in heated space, pursuant to the terms and conditions of a written and recorded agreement between the County and Town.
2. Sprinkling of the building may be required, and such may require an additional or upsized water service line be extended to the building at the owner's expense. The applicant is urged to consult with the Oak Creek Fire Protection District and Routt County Regional Building Department to determine if sprinkling of the building will be required prior to any submittal for a building permit.
3. Building permit plans shall show oil/sand separator(s) that must be installed to serve the site and floor (gray water) drains, and such site and floor drains must be tied to the municipal sewer. The separator(s) must be located that such are accessible at all times for inspection, testing and maintenance by Town personnel.
4. The existing municipal sewer service line and tap location must be identified and located. Contact the Town Public Works Director for assistance.
5. Building permit plans must identify how the building is/will be served with water.

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If you or the applicant have questions or need any additional information, please don't hesitate to contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mary Alice Page-Allen".

Mary Alice Page-Allen, MPA AICP CMC  
Town Administrator/Clerk

:map

xc: Tom Holliday, Public Works Director, via e-mail [tom@townofcreek.com](mailto:tom@townofcreek.com)  
Janet Hruby, Routt County Road & Bridge Director, via e-mail [jhruby@co.routt.co.us](mailto:jhruby@co.routt.co.us)  
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