



SUBMITTAL CHECKLIST RESOURCE EXTRACTION (MINING)

*This checklist shall be completed by the staff planner at the pre-application meeting and must be submitted online. Failure to submit all required information may delay the review of the application. **Applicant is responsible for notice to mineral interest owners (refer to Mineral Interest Notice Requirements).***

Project Type _____ Planning Type _____

- ☐ Statement of approval from property owner
- ☐ Application fee \$2000
- ☐ Proof of ownership: ☐ Lease ☐ Deed
- ☐ Statement of Authority, if required
- ☐ Vicinity map, illustrating site location, nearby residences, property lines, water wells, irrigation ditches, and roads
- ☐ Written narrative / detailed description of subject site and proposed use, including the following information, as applicable:
 - ☐ Description of existing conditions (soils, vegetation, land uses, wildlife habitat, geologic hazards, etc.)
 - ☐ Description of mining operation (method of extraction; hours of operation (mining, processing, hauling); number of employees; phasing; maximum area to be disturbed; type of equipment and vehicles; expected volume of resource per year and life of mine; etc.)
 - ☐ Description of haul route and anticipated traffic
 - ☐ Waste disposal plan
 - ☐ Weed control plan (during operations and reclamation)
 - ☐ Dust control plan
 - ☐ Emergency response and wildland fire plan
 - ☐ Reclamation plan (final land use; timing; topsoil/overburden salvage, redistribution, and/or disposal; and NRCS and/or DRMS seeding and revegetation recommendations)
 - ☐ Air and water pollution control measures
 - ☐ Water use and water rights
 - ☐ Visual impacts and proposed mitigation measures
 - ☐ Noise mitigation measures
 - ☐ Conservation mitigation plan, if required
- ☐ Mitigation Plan for any significant negative impacts (*Refer to Section 6, Routt County Zoning Regulations*)
- ☐ Site plan, drawn to scale, including the following information, as applicable:
 - ☐ Scale and north arrow
 - ☐ Existing site conditions (topography, vegetation, water bodies, drainages, ditches, wetlands, structures, etc.)
 - ☐ Location and dimensions of all proposed buildings, structures, and fencing
 - ☐ Parking, circulation, and snow storage
 - ☐ Location and dimensions of all proposed mining, processing, stockpiling, and equipment storage areas
 - ☐ Utilities
 - ☐ Sanitation facilities
 - ☐ Exterior lighting
 - ☐ Location and method of hazardous materials storage
 - ☐ Location, width, and surface of all existing and proposed access roads and drives
 - ☐ Location and type of proposed landscaping and/or screening
 - ☐ Phasing Plan, if applicable
 - ☐ Reclamation Plan (topography, water bodies, wetlands, vegetation, etc.)

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- ☐ Engineered plan and profiles for all new Common Roads
- ☐ Traffic Impact Study (*per Road & Bridge Department standards*), if required
- ☐ Transportation Summary Information (*per Road & Bridge Department standards*), if Road Engineering Study is required
- ☐ Copy of application submitted to Division of Reclamation, Mining and Safety (DRMS)
- ☐ Additional information as required by Planning Director _____
 - ☐ CDOT Access Permit (submitted or approved), if applicable
 - ☐ Wildlife Mitigation Plan, if required

Narrative - This can be as simple as, "I would like to renew my SUP. No changes to the operation are proposed and the pit will operate under the existing conditions of approval."

Site Plan - We would like an existing conditions plan to see where you are at with mining and reclamation. This may be encompassed in your DRMSA Annual Report. If it is not, then one will have to be developed and submitted.