

April 19, 2022

Walter Magill  
1769 Brome Drive  
Steamboat Springs, CO 80487

**From:** Michael Fitz

**Re:** PL20220039, Subdivision, Alpine Mountain Ranch F7

We reviewed the application for completeness on April 19, 2022. The following is not a thorough review, but a list of the deficiencies we noted by which we deemed the application incomplete.

**Missing Submittal Requirements:**

- Submittal checklist
  - Please upload the checklist you were given by the Planning Department
- Proof of Ownership - Deed or Property Record Card
  - No deeds or property record cards were uploaded for any of the lots being replatted

The applications shall only be considered complete when all of the above information is submitted. The review of the application will not begin until the application is considered complete.

Sincerely,



Michael Fitz, Planner Tech  
Routt County Planning Department