



APPLICATION FORM: SUBDIVISION

OFFICE USE	
Activity No. _____	
Base Fee \$ _____	Receipt No. _____
Received By _____	Date _____
Deemed Complete By _____	Date _____

I. PROJECT NAME _____

II. TYPE OF REVIEW

This application form must be accompanied by the applicable submittal checklist.

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Sketch Plan | <input type="checkbox"/> Minor Land Preservation Subdivision | <input type="checkbox"/> Pre-Application Conference | <input type="checkbox"/> Consolidation Plat |
| <input type="checkbox"/> Preliminary Plan | <input type="checkbox"/> Major Land Preservation Subdivision | <input type="checkbox"/> Division of Land for Public Purpose | <input type="checkbox"/> Plat Correction |
| <input type="checkbox"/> Final Plat | <input type="checkbox"/> LPS Administrative Amendment | <input type="checkbox"/> Lot Line Adjustment | <input type="checkbox"/> Vacation |
| <input type="checkbox"/> Road Review (Exempt Subdivision) | | | |

III. APPLICANT

Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Representative / Primary Contact _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

IV. PROPERTY OWNER

Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

V. PROPERTY INFORMATION

Property Address _____

General Location _____

Legal Description (*may be attached*) _____

Parcel Identification No. (PIN) _____ Total Area (acres) _____

Proposed Subdivision Name _____ Zoning _____

Proposed Number of Lots _____ Number of Remainder Parcels (*if applicable*) _____

VI. SIGNATURES

This application form must be signed by both the applicant and legal owner of the property. Attach additional pages if necessary.

By signing below, the applicant acknowledges that all information contained on this application form and within accompanying submittals are true and correct and agrees to pay all required fees associated with this application. The base fee is intended to cover the estimated minimum staff hours to process the application. Any additional staff hours will be assessed at \$120 per hour. The applicant signing below is responsible for all additional hourly fees. Failure to pay fees may result in revocation of a permit/approval.

Applicant's Signature

Print/type name of applicant

By signing below, the property owner authorizes the applicant to petition Routt County for approval of the submitted application.

Property Owner's Signature

Print/type name of property owner