



OFFICE USE	Presubmittal Code <u>PS22-11</u>
	Planner Initials <u>AG</u>
	Identifier <u>Steve Williams</u>

SUBMITTAL CHECKLIST SUBDIVISION—LAND PRESERVATION, EXEMPTION

*This checklist shall be completed by the staff planner at the pre-application meeting and **must** be submitted online. Failure to submit all required information may delay the review of the application. Applicant is responsible for notice to mineral interest owners (refer to Mineral Interest Notice Requirements).*

Project Type Subdivision Planning Type LPS Amendment

- ☒ Application fee \$ 600 If approved, a \$600 plat review fee will be charged
- ☒ Proof of ownership: Deed or Assessor's Property Record Card
- ☒ Statement of Authority, if required
- ☐ Deed to transfer title of property between owners (to be recorded with plat), if applicable
- ☒ Written narrative / description of compliance with LPS Design Standards (Refer to Section 5, Routt County Subdivision Regulations)
- ☒ Existing conditions map of subject site illustrating existing improvements, geologic hazards/characteristics, steep slopes (>30%), water bodies, soils, vegetation, wildfire hazards, and critical wildlife habitat
- ☒ Survey plat (24" x 36" sheet size), prepared and sealed by registered land surveyor, drawn to scale of not less than 1" = 50', including the following information, as applicable:
 - ☐ Scale, written and graphic
 - ☐ North arrow (designated as true north)
 - ☐ Written property description referencing county, state, section, township, range, and principal meridian or established subdivision, block, and lot number or other established and accepted method
 - ☐ Boundary and lot lines with exact lengths and bearings
 - ☐ Lots and blocks numbered in consecutive order
 - ☐ Names of abutting subdivisions, or "unplatted" for abutting unplatted property
 - ☐ Curve data (in chart) including radii, internal angles, points of curvature, arc lengths, chord distance and bearing
 - ☐ Topography with minimum 10-foot contours
 - ☐ Signature blocks as required by Appendix B, Routt County Subdivision Regulations
 - ☐ Cross references and plat notes as required by Appendix B, Routt County Subdivision Regulations
 - ☐ Subdivision Exemption name (and filing, if applicable)
 - ☐ Basis of bearings
 - ☐ Location and names of all streets
 - ☐ Open spaces, remainder parcels and contingent lots
 - ☐ Location and dimension of all easements (shown using dashed lines)
 - ☐ Description of monuments, found and set, marking boundary and lot lines, including control monuments
 - ☐ Designated "no build" zones
- ☒ Digital copy of plat
- ☐ Information regarding designation, dedication, and maintenance of open space
- ☐ Reports, prepared by a qualified engineer, of water availability and quality and sewage disposal system
- ☐ Engineered plan and profiles for all new public streets and Common Roads
- ☐ Final plans for all other improvements
- ☐ Cost estimates for all improvements

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☐ Additional information as required by Planning Director _____

☐ CDOT Access Permit (submitted or approved), if applicable

☐ Draft Covenants, if required

☐ Wildlife Mitigation Plan, if required

☐ Draft Development Agreement, if required

Note - a title policy commitment, less than 30 days old, will be required prior to plat recording; consult with Planning Staff

Owner Signature(s)

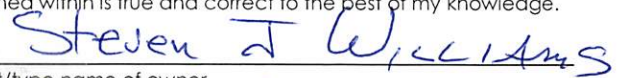
I consent to this application being submitted and that all information contained within is true and correct to the best of my knowledge.



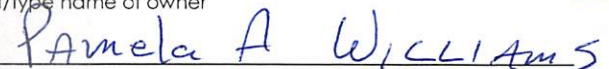
Owner's Signature



Owner's Signature



Print/type name of owner



Print/type name of owner