



**PLANNING DEPARTMENT**  
136 6th Street, Suite 200  
Steamboat Springs, CO 80477  
Ph: (970) 879-2704

**OFFICE USE**

Presubmittal Code PS22-054

Planner Initials MF

Identifier Sobeski Solar

**SUBMITTAL CHECKLIST  
GENERAL—LAND USE CHANGE**

*This checklist shall be completed by the staff planner at the pre-application meeting and must be submitted online. Failure to submit all required information may delay the review of the application.*

Project Type Administrative Planning Type General

- ☒ Application fee \$ 500
- ☒ Proof of ownership: Deed or Assessor's Property Record Card
- ☐ Statement of Authority, if required
- ☐ Vicinity map
- ☒ Written narrative / detailed description of subject site and proposed use, including the following information, as applicable:
- |  |   |
|--|---|
| <input type="checkbox"/> Description of use              | <input type="checkbox"/> Anticipated traffic            |
| <input type="checkbox"/> Hours of operation              | <input type="checkbox"/> Access to the property         |
| <input type="checkbox"/> Anticipated number of employees | <input type="checkbox"/> Type of equipment and vehicles |
- ☒ Mitigation Plan for any significant negative impacts (Refer to Section 6, Routt County Zoning Regulations)
- ☒ Site plan, drawn to scale, including the following information, as applicable:
- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Scale & North arrow  | <input checked="" type="checkbox"/> Easements, building envelopes, and minimum setbacks                    |
| <input checked="" type="checkbox"/> Location and dimensions of all existing and proposed buildings, structures, and fencing              | <input type="checkbox"/> Location, width, and surface of all sidewalks and trails                          |
| <input type="checkbox"/> Location and dimensions of all outdoor storage, trash enclosures, staging areas, and/or other outdoor use areas | <input type="checkbox"/> Location and type of proposed landscaping and/or screening                        |
| <input checked="" type="checkbox"/> Parking areas  | <input type="checkbox"/> Location, width, and surface of all existing and proposed access roads and drives |
| <input type="checkbox"/> Snow storage  | <input type="checkbox"/> Location and method of hazardous materials storage                                |
| <input type="checkbox"/> Sanitation facilities   | <input type="checkbox"/> Exterior lighting   |
| <input checked="" type="checkbox"/> Utilities  | <input type="checkbox"/> Phasing Plan, if applicable   |
| <input type="checkbox"/> Water bodies, drainages, and ditches  | <input type="checkbox"/> Grading and Excavation Plan, if applicable  |
| <input type="checkbox"/> Wetlands, floodplain, and steep slopes (>30%)   | <input type="checkbox"/> Reclamation Plan, if applicable   |
- ☐ Floor plans and elevation drawings of proposed buildings, drawn to scale
- ☐ Engineered plan and profiles for all new Common Roads
- ☐ Traffic Impact Study (per Road & Bridge Department standards), if required
- ☐ Transportation Summary Information (per Road & Bridge Department standards), if Road Engineering Study is required
- ☐ Additional submittal requirements for specific land use proposal (Refer to Appendix A, Routt County Zoning Regulations)
- ☒ Additional information as required by Planning Director Elevations of solar structures to scale
- ☐ CDOT Access Permit (submitted or approved), if applicable ☐ Wildlife Mitigation Plan, if required

**Owner Signature(s)**

I consent to this application being submitted and that all information contained within is true and correct to the best of my knowledge.

Luke Sobeski  
Owner's Signature

Luke Sobeski

Print/type name of owner

Jayne Sobeski  
Owner's Signature

Jayne Sobeski

Print/type name of owner