

November 09, 2022

Joshua and Carrie Babyak
1815 Central Park Drive, STE 110 PMB 88
Steamboat Springs, CO 80487

From: Alan Goldich

Re: PL20220098, Variance, Fair Acres Ranch Historical Property

We reviewed the application for completeness on November 09, 2022. The following is not a thorough review, but a list of the deficiencies we noted by which we deemed the application incomplete.

Missing Submittal Requirements:

- Written Narrative – The narrative needs to contain the following:
 1. Detail of the specific relief being requested
 2. Reason for the request
 3. How strict compliance with the secondary dwelling unit standards would detract from the historic character of the structure(s) that are on the Routt County Historic Register.
 4. How strict compliance is not necessary to protect the safety, health, or welfare of the public.
- Submittal Checklist & Property Owner Statement of Approval – Attached is the submittal checklist. Please sign and return it.

The applications shall only be considered complete when all of the above information is submitted. The review of the application will not begin until the application is considered complete.

Sincerely,



Alan Goldich, Senior Planner
Routt County Planning Department