

November 29, 2022

Kent Werner
21455 2nd Ave
Milner, CO 80487

Re: PL20220105, Variance, Milner 0ft setback

We reviewed the application for completeness on November 29, 2022. The following is not a thorough review, but a list of the deficiencies we noted by which we deemed the application incomplete.

Missing Submittal Requirements:

- Submittal Checklist & Property Owner Statement of Approval – a signed checklist was not provided
- Floor Plans – floor plans were not provided

Preliminary Review Corrections:

- The following elevation drawings are too small/blurry to be usable
 - external front of garage high side
 - external shop high side
 - external shop picture low side
- Site Plan – this document does not highlight areas where a setback variance is requested or areas where structures are to be removed. Please highlight or hatch these areas
- Elevation Drawings – please draw in the property line and the setback line for each drawing

Please reach out if you need any clarification or any examples of how to convey your request. The application shall only be considered complete when all of the above information is submitted. The review of the application cannot begin until the application is considered complete.

Sincerely,



Michael Fitz, Planner I
Routt County Planning Department