

May 26, 2023

Molly Baker  
30200 STATE HIGHWAY 131  
Oak Creek, CO 80467

**From:** Michael Eggert

Re: PL20230045, Minor Use Permit, Baker's Acres Todd and Chris Show

We reviewed the application for completeness on May 26, 2023. The following is not a thorough review, but a list of the deficiencies we noted by which we deemed the application incomplete.

**Missing Submittal Requirements:**

- Proof of Ownership - Deed or Property Record Card
- Vicinity Map
- Site Plan
  - *Please provide a map legend for the vicinity map you provided*
- Written Narrative
  - *How many tickets are sold now?*
  - *It is stated you are prepared for a bigger crowd, what does that mean?*
  - *Are attendees of the event disbursing after the music ends at 8:30, or are people planning to stay and camp on the property? If so, explain details.*
  - *Is this event indoors in the barn? Or outdoors near the barn?*
  - *Clarification on the language in the invite for VIP package (as indicated in the event online), are you planning on doing this or just General Admission?*
- Submittal Checklist
  - *Please ensure this is a SIGNED copy of the submittal checklist*

The applications shall only be considered complete when all of the above information is submitted. The review of the application will not begin until the application is considered complete.

Sincerely,

Michael Eggert, Office Technician  
Routt County Planning Department