

## Blake Kelly

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**From:** Blake Kelly  
**Sent:** 12 July 2023 13:28  
**To:** 'acagaan@steamboatsprings.net'  
**Subject:** PL20230051 - Town Challenge - Action Kindly Requested

**Importance:** High

Good day, Austin,

I hope my email finds you doing well today! I'm pleased to share the in-depth review of the above indicated project is complete. Thank you for your time in providing the required submittals. Before we can issue the permit, there is one final item that I would appreciate a moment of your time on:

1. Please provide a copy of the liability insurance for this event. Please ensure the certificate shows:
  - a. At least \$1 million of coverage per occurrence
  - b. Name "Routt County" as additionally insured
  - c. Name "PL20230051"

If the permit doesn't already indicate the above, please work to obtain a copy that does and please forward the copy to me upon receipt. If you aren't able to get that back before 4:00 PM today, please send me a copy of your due diligence attempt.

Please do let me know if you have any questions or concerns. Thank you for your time and have a great day!

Kindly & Respectfully,

Blake Kelly (He/Him)  
Permit Compliance Officer  
Planner Tech

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